**SUBSTITUTE TEACHER PROCEDURES AND EXPECTATIONS**

\*All normal classroom procedures should be followed (retrieve folder immediately, begin assignment on board, etc.)

\*Students are expected to follow all instructions given by substitute teacher without disagreement

\*Students are expected to be polite and respectful to substitute teacher at all times.

\*If the substitute does things differently than Ms. L usually does, just go with it.

\*If there is something the sub says or does that makes you unhappy, deal with it. It is 42 minutes of your life – you can complain about it to Ms. L the next day.

\*Remember that Ms. L will be very, very unhappy and not at all lenient if a bad report is given by a substitute.