Threading the Machine

**PART TWO - TOP THREAD:**

1. Turn on the sewing machine and make sure the presser foot lever is up.

2. Open the top cover

3. Remove the spool cap from the spool pin.

4. Place the spool on the spool pin, making sure the NOTCH is to the back of the pin. Replace the spool cap.



5. Hold the spool with your right hand; pull the thread with your left. Pass the thread behind the plastic cover #1 and then under the metal hook. #2



6. Continue to pass the thread through the guides, following the solid lines (Up, Left, Down, Up, Down)

7. Pass the thread through the thread hood directly above the needle.

8. Cut the end of your thread, then pass the thread through the eye of the needle (small hole) from the front to the back – make sure it does not twist around the needle.

9. Pass the thread through gap in the front of the presser foot. Pull the thread to the rear of the machine. – Leave a tail of about 2 inches.



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